

## Molecular and Cellular Biology

**Course No:** BIO3035  
**Credits:** 3.00  
**Day – Time:** Wednesday & Thursday: 13:00 – 14:30/14:30 – 16:00  
**Place / Room:** IT/BT Ro # 208

### Instructions

Prof. Dr. Klaus Heese

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**The following instructions are for 27. Nov. and 04. Dec. 2019 !!!**

Take your Student ID Card (containing your Photo and ID Number) to identify yourself.

Arrange your seats so that everyone sits alone without another student next to you !  
 (so that we can see that enough tables are around in the room for the exam day)

Arrange your seat according to the Attendance Sheet Numbers as shown (as an example) in the next slide – so that I can check (on the exam day) your attendance easily.

Clear your tables so that there is nothing left on the tables:

**27. Nov. 2019:** No paper, No phone, No computer --- Nothing !  
**Only pens are allowed.**

**Be seated on the exam day at 12:55 o'clock so that you can start writing at 1:00pm.**  
**04. Dec. 2019: exam: 13:00pm – 14:30pm:** pens (blue / black / green, but no red color) are allowed. Do not use a pencil, but a pen or a ball pen.

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**Example for seat arrangement: - the numbers are your attendance sheet numbers**

Class-room door 2

6		12		18		
5		11		17		
4		10		16		22
3		9		15		21
2		8		14		20
1		7		13		19

Class-room door 1

Teacher's desk

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**On the exam day:**

- While I am distributing your exam paper – keep your exam paper on your table upside down till every student received his/her exam paper document.
- You can turn your exam paper to start writing only after I tell you to start.
- At first, check your exam paper carefully to ensure that your document has all pages with all questions as described on the front page.
- Write your student Name and ID on the top of ALL pages as described on the front page.
- If you have any questions during the exam, raise your hand clearly so that I can see it – do not communicate with your neighbors !

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