

General (Comparative) Biology

Course No: BNG2003
Credits: 3.00

Thursday: 13:15pm – 14:50pm; Ro-# H77-208
Friday: 13:00pm – 14:30pm; Ro-# H77-208

Quiz – Test – Q & A

Prof. Dr. Klaus Heese

The following instructions are for 25. May and 01. June 2017 !!!

Take your Student ID Card (containing your Photo and ID Number) to identify yourself.

Arrange your seats so that everyone sits alone without another student next to you !

(so that we can see that enough tables are around in the room for the exam day)

Arrange your seat according to the Attendance Sheet Numbers as shown (as an example) in the next slide – so that I can check (on the exam day) your attendance easily.

Clear your tables so that there is **nothing left** on the tables:

25. May 2017: Quiz: 30 min. No paper, No phone, No computer - nothing except 1 pen! Do not use a pencil, but a pen or a ball pen.

Be seated on the exam day at 13:10pm so that you can start writing at 1:15pm

01. June 2017: Exam: 1:15pm – 2:45pm: pens (blue / black / green, but no red color) are allowed. Do not use a pencil, but a pen or a ball pen.

Example for seat arrangement: - the numbers are your attendance sheet numbers

9	18	27	36	45
8	17	26	35	44
7	16	25	34	43
6	15	24	33	42
5	14	23	32	41
4	13	22	31	40
3	12	21	30	39
2	11	20	29	38
1	10	19	28	37

Class-room
door 2

Teacher's desk

Class-room
door 1

On the exam day:

- While I am distributing your exam paper – **keep your exam paper** on your table **upside down** till every student received his/her exam paper document.
- You can turn your exam paper to start writing only after I tell you to start.
- **At first, check your exam paper carefully to ensure that your document has all pages with all questions as described on the front page.**
- **Write your student Name and ID on the top of ALL pages as described on the front page.**
- If you have any questions during the exam, raise your hand clearly so that I can see it – do not communicate with your neighbors !